



**IPGGC CONTINUING EDUCATION TRAINING PROGRAM
INITIAL AND RENEWAL APPLICATION
IRGS Level 1 & 2**

Thank you for your interest in providing training programs and continuing education for the International Problem Gambling and Gaming Certification Organization (IPGGC) certifications and certificates. The Board reviews and approves training program applications for all of our certifications and certificates. Our certifications and certificates require in-depth educational content to uphold the highest standards for professionals in the gaming and gambling disorder fields. The purpose of requesting approval is to ensure the training programs provide educational content that matches our educational training outlines. By seeking approval, your training program will be IPGGC certified and professionals can attend your trainings with confidence as they pursue or continue to maintain their certifications.

We will review all training programs, not individual providers, to determine the following:

1. The contents of the program correspond with our required educational outline
2. The presenter/trainer has sufficient knowledge and expertise in the topics being taught
3. The training uses up-to-date research and other evidence-based information that promotes competency in the fields of gaming and gambling disorders
4. The training program meets adult learning instructional design
5. Quizzes and/or Post Tests evaluate the individual attendees' mastery of knowledge
6. Homework or other assignments further the knowledge to application for the individual attendees

The approval covers the training program for 12-months after the approval date. All approved online training programs will be listed on the IPGGC website with a link to the Organization/Presenter website for more information and registration. IPGGC is not responsible for answering questions related to any training programs.

Included in the application pack are the application form, fee schedule, and educational crosswalk form that corresponds with each certification. Please allow 4-6 weeks for the IPGGC to process your application. Email training@IPGGC.org with any questions.

Sincerely,
IPGGC Training Approval Committee

Introduction

Thank you for your interest in providing training programs that support the IPGGC training requirements for its certifications and certificates. The IPGGC reviews and approves all types of training programs that meet our requirements for Continuing Education (CE). The purpose of this approval process is to maintain a high standard of training quality, across the globe, that promotes the most up-to-date and evidence-based information to all attendees and members.

We charge a fee to approve a training course. IRGS Level 1 is \$75 USD and IRGS Level 1 & 2 is \$150 USD. There will be an opportunity of 2 renewals with one initial application before needing to reapply (every 3 years).

Training Approval Requirements (Summary)

Please submit the following for review/approval:

- ☐ Program / Course Title
- ☐ Program / Course Description
- ☐ Presenter(s) Names and credentials
- ☐ Presenter(s) CV
- ☐ Language format (English, French, etc.)
- ☐ Course Length (approximate # of hours)
- ☐ Training Objectives and Learning Outcomes
- ☐ Training Features
 - ☐ Video
 - ☐ Slides
 - ☐ Quizzes
 - ☐ Case scenarios
 - ☐ Synchronous / Asynchronous (Instructor-led or Self-paced)
 - ☐ Homework and/or other project-based learning
- ☐ Completed Crosswalk to Training Outline for the certification or certificate
- ☐ Platform used for the course, if applicable
 - Examples include: Zoom, Thinkific, Teachable, Canvas
- ☐ Post-Test (if applicable)
- ☐ Program / Course Evaluation that includes instructor evaluation and content evaluation

**IPGGC CONTINUING EDUCATION TRAINING PROGRAM
INITIAL AND RENEWAL APPLICATION**

APPLICANT INFORMATION			
Contact Name:			
Are you applying as the Trainer/Presenter?		☐ Yes ☐ No	
Are you applying on behalf of the Trainer/Presenter?		☐ Yes ☐ No	
Job Title:		Email:	
Phone:		☐ Work ☐ Cell	
Does the Presenter have a certification with IPGGC? ☐ Yes ☐ No		What certifications does the presenter have?	
ORGANIZATION INFORMATION			
Organization Name:		Website:	
Address:			
City/Town:	State/Province:	Zip:	
Country:			
TRAINING INFORMATION			
Course Title:			
Brief Course Description:			
Is this training:	☐ Initial Application	☐ Renewal Application	
☐ Virtual (online/webinar)	Start Date:	Platform/Software:	
☐ In-Person	Training Date(s):	Location:	
Frequency of the training:	☐ One-Time	☐ Recurring	

Training for designated Certification or Certificate:		
☐ IRGS-I	☐ IRGS-II	
Total hours/CEs:		
REQUIRED PRESENTATION MATERIALS		
<i>Please provide documentation from the following list in a separate document:</i>		
☐ Presenter(s) CV or Resume		
☐ Training Title and Description including educational offering (workshop, conference, webinar, etc.)		
☐ Training Objectives and Learning Outcomes		
<i>Training Features:</i>	☐ Video, slides ☐ Quizzes ☐ Case formulation and presentation ☐ Homework and other project based learning	Virtual Only: ☐ Synchronous (Instructor-Led) ☐ Asynchronous (Self-Paced)
Virtual Only:	You will need to provide a guest account/login to the course for verification	
If virtual, please provide a link to log into the course: (request a virtual demo if access is not permitted externally)		
☐ Completed Educational Crosswalk Form (see Education Crosswalk form)		
Language:	☐ English	Other:
☐ Post-Test (if applicable) ☐ Course Evaluation that includes instructor evaluation and content evaluation		
TRAINING PROGRAM AGREEMENT		
<i>Please initial each statement indicating that you are in agreement:</i>		
I/We agree to follow the IPGGC educational training outline in our program		
I/We agree to promote the importance of IPGGC certifications and certificates in the problem gaming and gambling fields.		
I/We agree to utilize trainers and presenters whose credentials and qualifications demonstrate expertise and knowledge in gaming and gambling disorders		

I/We agree that our trainers possess work experience that make them relevant to the topics they are presenting	
By initialing the statement above, and signing below, we agree to provide educational programming that upholds the IPGGC criteria for meeting the educational requirements of designated certificates and certifications.	
Electronic Signature:	Title:
Print Name:	Date:

IPGGC CONTINUING EDUCATION TRAINING PROGRAM	
APPLICATION FEE (choose one)	
☐ \$75 USD (IRGS Level 1)	☐ \$150 USD (IRGS Level 1 & 2)
PAYMENT	
Please provide name of authorized person that can pay invoice by debit/credit card. Invoice will be emailed to authorized person.	
Authorized Person:	
Email:	
Electronic Signature:	
Date:	

Instructions:

To submit a training program for International Responsible Gambling Specialist (IRGS) certification, applicants must complete the IPGGC Continuing Education Training Program Application and submit a mapped educational crosswalk using the included template. **Level 1** training establishes foundational responsible gambling concepts and is required for all employees (***minimum requirement: 6 instructional hours***), while **Level 2** builds upon Level 1 with advanced, hands-on application tailored exclusively for customer-facing roles (***minimum requirement: 12 total instructional hours combining Levels 1 and 2***).

*Please note that Level 2 cannot be completed independently,
as both Level 1 and Level 2 must be completed to achieve the IRGS-II credential.*

Applicants must map every aspect of their curriculum directly to the IPGGC Core Competencies and provide concrete evidence of how each competency is delivered and evaluated using instructional assets (e.g., PowerPoint decks, video materials, scenario role-plays, reflection exercises, case formulations, quizzes, or post-tests). For reference on structuring learning objectives, module outlines, and non-customer-facing boundaries, please review the provided sample curriculum course prior to submitting your documentation and required application fee (\$75 USD for Level 1; \$150 USD for Levels 1 & 2).

Key Minimum Hour Requirements Summary

Credential / Application	Target Audience	Minimum Requirement	Fee
IRGS Level 1 (IRGS-I)	All company employees	6 Hours	\$75 USD
IRGS Level 2 (IRGS-II)	Customer-facing employees only (<i>Requires completion of Level 1</i>)	12 Hours (<i>Combined total</i>)	\$150 USD

LEVEL 1 TRAINING

Competencies (refer to the Core Competencies for detailed descriptions)	Location in Training Course (i.e. Module 1, Day 1, etc.)
1. Definition, history and main principles of responsible gambling	
2. Understanding and reducing stigma associated with gambling-related harms	
3. Understanding different types of players across the spectrum	
4. Understand game mechanics	
5. Understand and identify gambling myths	
6. Higher Risk Groups	
7. Recognizing and responding to signs/red flags	
8. Self-exclusion & Responsible Gambling Tools	
9. Support and resources	
10. Employee well-being and self-care	

LEVEL 2 TRAINING

Competencies (refer to the Core Competencies for detailed descriptions)	Location in Training Course (i.e. Module 1, Day 1, etc.)
1. Gambling-Adjacent Markets 1.5.2 Gambling-related risk extends beyond traditional casinos and sportsbooks into gambling-adjacent spaces	
2. Understanding and reducing stigma associated with gambling-related harms	
3. Understanding different types of players across the spectrum	
4. Understand game mechanics	
5. Understand and identify gambling myths 5.2.1 Cognitive distortions among those prone to gambling-related harm 5.3 Develop skills to respond to myths effectively	
6. Higher Risk Groups 6.1.1 Young people and young adults 6.1.2 Older Adults 6.1.3 Neurodiversity/Individuals with Mental Health Issues 6.1.4 Co-occurring issues	

7. Recognizing and responding to signs/red flags	
7.1.1 Markers of Harm 7.1.3 Mention response procedures, including escalation guidelines, role-specific responsibilities. 7.1.3.1 Competencies for specific teams 7.1.4 Signposting and professional services	
8. Self-exclusion & Responsible Gambling Tools	
8.1 If player requests information 8.2 If a player is in distress, which may present as panic, anger, shame, urgency, hopelessness 8.3 If player discloses gambling harm 8.4 Effective communication skills; non-judgmental, empathetic responses 8. 8. Self-exclusion & RG Tools	
9. Support and resources	
9.1 Internal resources 9.2 External Resources 9.3 Supporting concerned third-parties	
10. Employee well-being and self-care	
10.1 Employees handling RG interactions can experience 10.1. Key points to establish 10.2 Debriefing 10.3 Practical self-care strategies (workplace-based)	

Additional Information and Comments: